

Local Services Board of Nolalu

By-Law No. 2015-05

Being a by-law to enter into contract for insurance against risks that may involve pecuniary loss or liability on the part of the Board for the 2015-2016 fiscal year.

WHEREAS section 7(5) of the *Northern Services Board Act*, R.S.O. 1990, CHAPTER L.28 provides that the Board shall by by-law contract for insurance against risks that may involve pecuniary loss or liability on the part of the Board and provide for the payment of premiums therefore.

NOW THEREFORE the Local Services Board of Nolalu enacts as follows:

1. THAT the Local Services Board of Nolalu enter into contract with Frank Cowan Company Limited, through the insurance broker Philpot & Delgaty Limited, for the provision of insurance as per the 2015 General Insurance Program, as attached hereto as Schedule "A" and forming part of this by-law.
2. THAT the premium of \$1,593 for this contract shall be included in the 2015-2016 budget.
3. THAT this by-law shall become effective as of October 1, 2015.

Hereby passed and enacted this 25th day of August 2015.

Local Services Board of Nolalu

Chairperson

Secretary/Treasurer

Local Services Board of Nolalu

By-Law No. 2015-06

Being a by-law to appoint a Chair and a Secretary/Treasurer for the 2015-2016 term of the Board.

WHEREAS section 21 of the *Northern Services Board Act*, R.S.O. 1990, CHAPTER L.28 (*NSBA*) provides that the Board shall at its first meeting after the election meeting, elect one of its members as chair, who under section 9 (1) of the *NSBA*, is the head of the Board and shall preside at all meetings of the Board; and

WHEREAS section 14 (1) provides that Board shall appoint a secretary, who shall hold office at the pleasure of the Board.

NOW THEREFORE the Local Services Board of Nolalu enacts as follows:

1. THAT Sharon Low is hereby appointed as Chair for the 2015-2016 Board Term.
2. THAT Karen Caren is hereby appointed as Secretary/Treasurer for the 2015-2016 Board Term.

Hereby passed and enacted this 27th day of October 2015.

Local Services Board of Nolalu

Chair

Secretary/Treasurer

Local Services Board of Nolalu

By-Law No. 2015-07

Being a By-law to appoint financial auditors for the year ended September 30, 2014.

WHEREAS section 29(1) of the *Northern Services Board Act*, R.S.O. 1990, CHAPTER L.28 provides that a Board shall engage a public accountant to audit its accounts and transactions and to make a report to it annually;

NOW THEREFORE the Local Services Board of Nolalu enacts as follows:

1. THAT BDO Canada LLP is appointed as the auditor of the accounts and transactions for the year ended September 30, 2015;
2. THAT the fee of \$3,052.80 for this service shall be included in the 2015-2016 budget.

Hereby passed and enacted this 27th day of October 2015.

Local Services Board of Nolalu

Chair

Secretary/Treasurer

Local Services Board of Nolalu

By-Law No. 2015-08

Being a By-law to authorize signing authority on behalf of the Local Services Board of Nolalu.

WHEREAS Section 12 (2) of the *Northern Services Board Act*, R.S.O. 1990, CHAPTER L.28 provides that the Board shall by by-law authorize the secretary and one or more members of the Board to be signing officers on behalf of the Board;

NOW THEREFORE the Local Services Board of Nolalu enacts as follows:

1. THAT the Secretary/Treasurer and the Chair shall be signing officers on behalf of the Board for the purposes of, including but not limited to, by-laws, contracts, agreements, correspondence and audits.
2. THAT Sharon Low, Sandy Snider and Debra Hitz shall be signing authorities for the bank accounts held at the Rapport Credit Union Limited, Kakabeka Falls Branch; and

FURTHER THAT any two of these signatures shall be affixed to each cheque or journal voucher drawn upon the bank accounts.

4. THAT this by-law shall become effective as of October 1, 2015.
5. THAT all by-laws or parts of by-laws conflicting with this by-law are hereby repealed.

Hereby passed and enacted this 27th day of October 2015.

Local Services Board of Nolalu

Chair

Secretary/Treasurer

Local Services Board of Nolalu

By-Law No. 2015-09

Being a by-law to enter into a Funding Agreement with the Minister of Northern Development and Mines.

The Local Services Board of Nolalu enacts as follows:

1. THAT the Board enter into agreement with the Her Majesty the Queen in Right of Ontario as represented by the Minister of Northern Development and Mines for the purpose of receiving financial assistance towards the costs of providing services.
2. THAT the Agreement attached hereto as Schedule 'A' form part of this by-law.
3. THAT the Chair and the Secretary/Treasurer are authorized to execute the Agreement on behalf of the Board.
4. THAT this by-law shall be effective as of October 1, 2015.

Hereby passed and enacted this 24th day of November 2015.

Local Services Board of Nolalu

Chairperson

Secretary/Treasurer

Local Services Board of Nolulu

By-Law No. 2015-10

Being a by-law to adopt the annual estimates of all amounts required for the purposes of the Board for operating expenditures for the 2015-2016 fiscal year and to set the tax levy.

The Local Services Board of Nolulu enacts as follows:

1. THAT the budget estimates attached hereto as schedule 'A' and forming part of this by-law are adopted for the 2015-2016 fiscal year.
2. THAT a flat rate of \$133 per eligible property shall be levied to meet the Board's expenditures for the 2015-2016 fiscal year, for a total revenue of \$85,120.

Hereby passed and enacted this 24th day of November 2015.

Local Services Board of Nolulu

Chairperson

Secretary/Treasurer

Local Services Board of Nolalu

By-Law No. 2015-11

Being a by-law to authorize the Ministry of Finance to bill and collect the tax levy.

The Local Services Board of Nolalu enacts as follows:

1. THAT Methodology 1 in OPTA – a flat fee per property - is the method of calculation to be used for the 2015-2016 fiscal year tax levy for a total levy of \$85,120 per eligible property to be dispersed as follows: \$71.19 Fire Protection Services; \$39.55; Recreation Services; and \$22.26 Administration.
2. THAT the Local Services Board of Nolalu hereby authorizes the Minister of Finance to bill and collect the levy as a part of the 2016 Provincial Land Tax Billing on behalf of the Local Services Board of Nolalu.

Hereby enacted and passed this 24th day of November 2015.

Local Services Board of Nolalu

Chairperson

Secretary/Treasurer

Local Services Board of Nolalu

By-Law No. 2015-12

Being a by-law to enter into contracts for the provision of recreation services, fire protection services and webpage services for the 2015-2016 fiscal year.

The Local Services Board of Nolalu enacts as follows:

1. THAT the Board enter into contract with the Nolalu Community Centre for the provision of recreation services.
2. THAT the Board enter into contract with the Nolalu Emergency Services Team for the provision of fire protection services.
3. THAT the Board enter into contract with Moose Media Graphics and Web Design for the provision of a webpage on the website www.Nolalu.ca/lrb.
4. THAT the contracts attached hereto as Schedules 'A', 'B' and 'C' form part of this by-law.
5. THAT the Chair and the Secretary/Treasurer are authorized to execute the contracts on behalf of the Board.
6. THAT this by-law shall be effective as of October 1, 2015.

Hereby passed and enacted this 24th day of November 2015.

Local Services Board of Nolalu

Chairperson

Secretary/Treasurer

Local Services Board of Nolalu

By-Law No. 2015-13

Being a by-law to approve the Annual Budget Estimates Report and First Request for Payment Form for submission to the Ministry of Northern Development and Mines.

WHEREAS in order to receive the first payment of the Annual Operating Grant from the Ministry of Northern Development and Mines, the Board shall approve and submit to the Ministry an Annual Budget Estimates Report and a First Request for Payment Form;

NOW THEREFORE the Local Services Board of Nolalu enacts as follows:

1. THAT the Board approves the 2016 Annual Budget Estimates Report attached hereto as Schedule "A" and forming part of this by-law.
2. THAT the Board approves the First Request for Payment Form attached hereto as Schedule "B" and forming part of this by-law.
2. THAT the Secretary is authorized to execute the documents on behalf of the Board.

Hereby passed and enacted this 24th day of November 2015.

Local Services Board of Nolalu

Chairperson

Secretary/Treasurer

Local Services Board of Nolalu

By-Law No. 2016-01

Being a by-law to approve the 2014-2015 audited financial statements.

WHEREAS section 29(1) of the *Northern Services Board Act*, R.S.O. 1990, CHAPTER L.28 provides that a Board shall engage a public accountant to audit its accounts and transactions and to make a report to it annually; and

WHEREAS BDO Canada LLP was appointed by resolution at the regular meeting held on October 27, 2015 as the Board's auditors for the 2014-2015 fiscal year;

NOW THEREFORE the Local Services Board of Nolalu enacts as follows:

1. THAT the Board hereby approves the Financial Statements as of September 30, 2015 as audited by BDO Canada LLP attached hereto as Schedule "A" and forming part of this by-law.
2. THAT the Chair and the Secretary/Treasurer are authorized to sign the statements on behalf of the Board.

Hereby passed and enacted this 26th day of January 2016.

Local Services Board of Nolalu

Chairperson

Secretary/Treasurer

Local Services Board of Nolalu

By-Law No. 2016-02

Being a by-law to authorize the Ministry of Finance to bill and collect the tax levy and to repeal By-law No. 2015-11.

WHEREAS after the adoption of the 2015-2016 Budget, it was discovered that there are six less properties on the assessment roll; and

WHEREAS the reduction in properties results in a reduced levy to be collected; and

WHEREAS the Ministry of Finance requires that the by-law authorizing the Ministry to collect the levy as a part of the Provincial Tax Billing match the information on the assessment roll.

NOW THEREFORE The Local Services Board of Nolalu enacts as follows:

1. THAT Methodology 1 in OPTA – a flat fee per property - is the method of calculation to be used for the 2015-2016 fiscal year tax levy for a total levy of \$84,322 billed as \$133 per eligible property to be dispersed as follows: \$71.19 Fire Protection Services; \$39.54; Recreation Services; and \$22.26 Administration.
2. THAT the Local Services Board of Nolalu hereby authorizes the Minister of Finance to bill and collect the levy as a part of the 2016 Provincial Land Tax Billing on behalf of the Local Services Board of Nolalu.
3. THAT By-law 2015-11 is repealed.

Hereby enacted and passed this 23rd day of February 2016.

Local Services Board of Nolalu

Chairperson

Secretary/Treasurer

Local Services Board of Nolalu

By-Law No. 2016-03

Being a by-law to adopt a Records Retention, Preservation and Destruction Policy.

WHEREAS the board is desirous of adopting a policy on retaining, preserving and destructing the records of the board;

NOW THEREFORE the Local Services Board of Nolalu enacts as follows:

1. THAT the Board adopts the Records Retention, Preservation and Destruction Policy attached hereto as Schedule "A" and forming part of this by-law.

Hereby passed and enacted this 22nd day of March 2016.

Local Services Board of Nolalu

Chairperson

Secretary/Treasurer

Local Services Board of Nolulu

By-Law No. 2016-04

Being a by-law to adopt a Board Members' Attendance Policy.

WHEREAS the board is desirous of adopting a policy on the attendance of board members at meetings;

NOW THEREFORE the Local Services Board of Nolulu enacts as follows:

1. THAT the Board adopts the Board Members' Policy attached hereto as Schedule "A" and forming part of this by-law.
2. THAT this By-law shall be effective September 30, 2016.

Hereby passed and enacted this 26th day of April 2016.

Local Services Board of Nolulu

Chairperson

Secretary/Treasurer

Local Services Board of Nolalu

By-Law No. 2016-05

Being a by-law to approve the Interim Budget Report and Request for Second Payment from the Ministry of Northern Development and Mines.

WHEREAS in order to receive the second payment of the Annual Operating Grant from the Ministry of Northern Development and Mines, the Board shall approve and submit to the Ministry an Interim Budget Report and a Request for Second Payment;

NOW THEREFORE the Local Services Board of Nolalu enacts as follows:

1. THAT the Board approves the 2016 Interim Budget Report and Request for Second Payment attached hereto as Schedule "A" and forming part of this by-law.
2. THAT the Secretary is authorized to execute the documents on behalf of the Board.

Hereby passed and enacted this 24th day of May 2016.

Local Services Board of Nolalu

Chairperson

Secretary/Treasurer

Local Services Board of Nolalu

By-Law No. 2016-06

Being a by-law to support Ontario Regulation 159/16, a regulation amending Ontario Regulation 737 to add Lismore Township to the jurisdiction of the Local Services Board of Nolalu.

WHEREAS the Local Services Board of Nolalu (Nolalu LSB) was petitioned by the inhabitants of the Township of Lismore to become a part of the Nolalu LSB in order to receive fire and recreation services; and

WHEREAS through the legislated public process, inhabitants of both the current LSB area and the proposed area voted to move forward with a request to the Minister of Northern Development and Mines to alter the LSB's boundary to include all of the geographic area of Lismore Township; and

WHEREAS the Ministry of Northern Development and Mines has filed Ontario Regulation 159/16 on June 2, 2016 to amended Regulation 737 made under the Northern Services Board Act to include Lismore Township in the LSB's jurisdiction.

NOW THEREFORE the Local Services Board of Nolalu enacts as follows:

1. THAT the Board hereby supports Ontario Regulation 159/16 amending Ontario Regulation 737 made under the Northern Services Board Act to add Lismore Township to the jurisdiction of the Local Services Board of Nolalu.

Hereby passed and enacted this 23rd day of August 2016.

Local Services Board of Nolalu

Chairperson

Secretary/Treasurer