

LOCAL SERVICES BOARD OF NOLALU
Regular Meeting Minutes
November 28, 2017
7:30 PM
Nolalu Community Centre

Attendance:

Board Members: Sherida Bowey, Debra Hitz, Rob Kitson, Sharon Low (Chair), Rox-Anne Moore

Secretary/Treasurer: Karen Caren

NCC: Phyllis Garton

NEST: John O'Malley, Teresa Patcheson, Sarah Shoemaker

1. Call to Order and Review of Agenda

The Chair called the meeting to order at 7:30 PM. Without objection, the agenda was adopted as printed.

2. Conflict of Interest

No conflicts of interest were declared.

3. Approval of Minutes - October 24, 2017 Meeting

Resolution No. 2017-44:

Moved by Rob Kitson, seconded by Debra Hitz,

THAT the regular meeting minutes of October 24, 2017, as circulated, be accepted.

CARRIED

4. Financial Reports

4.1 October 2017

Resolution No. 2017-45:

Moved by Rox-Anne Moore, seconded by Sherida Bowey,

THAT the LSB expenditures of \$2,488.13 for administration, \$2,496.00 for recreation services and \$4,650.58 for fire protection services for a total of \$9,634.71 for the month of October 2017 be accepted; and

THAT the reserve account, petty cash and bank account transactions and balances for October 2017, as per the financial statement as compared to budget, have been reviewed and are hereby approved.

CARRIED

4.2 Legal Expense reimbursement from NEST RE: fire hall issue

The Secretary/Treasurer advised that the LSB has received a cheque from NEST in the amount of \$2,399.24 for reimbursement of the legal fees incurred by the LSB with respect to the West Fire hall property ownership matter. The HST rebate of \$229.58 included in this amount needs to be paid back to the Receiver General. Discussion ensued about what to do with the money, including paying a portion to NCC and NEST, or transferring it to the reserve.

Resolution No. 2017-46:

Moved by Rox-Anne Moore, seconded by Sherida Bowey,

THAT the legal fees incurred by the LSB with respect to the West Fire Hall issue that have been reimbursed by NEST in the amount of \$2,169.66 net of the HST rebate be transferred to the reserve.

CARRIED

5. Updates

5.1 NCC

Phyllis Garton noted that the one person who held the positions of Secretary, Grassroots Editor and Event Coordinator resigned from the NCC board due to the commitment of work in holding all three positions. The Christmas potluck is coming up on December 19th where donations will be collected for the Rural Food Bank instead of having a secret Santa gift exchange. Tickets are now on sale for the New Year's Eve dinner and dance. A Bluegrass jam night to be held each Monday evening will be starting in December. Wednesday adult game nights will be getting underway in January.

5.2 NEST

John O'Malley noted that it has been quiet for responses. A schedule of major training activities being held with Gillies and O'Connor from now through to March has been set. Sarah Shoemaker was pleased to announce that NEST will be hosting a two weekend training event that is open to all Ontario volunteer firefighters. She also advised that there are 16 active volunteers on the team, including first responders, and that NEST can accommodate up to 25 volunteers under the current Ontario Fire Marshall funding model.

6. Correspondence

6.1 Brokerlink – Moving to New Branch Office Notice

The Secretary/Treasurer noted that a letter received from Brokerlink, the current insurance policy broker, advised that the company is moving its Thunder Bay branch office from Victoria Avenue to Alloy Drive effective December 4, 2017.

7. Old Business

7.1 Educating the Community about the LSB

It was noted that Debra had submitted a letter to the Grassroots about the rejuvenated energy of volunteerism in the community and the need for more volunteers on order to keep property tax costs down. It was the consensus to drop this item from the agenda at this time.

7.2 Joining Lakehead Rural Planning Board

It was the consensus to not pursue joining the Lakehead Rural Planning Board at this time due to the regulations and restrictions that would be added to land use which would outweigh the benefit of being able to sever land.

7.3 PLT Review Update

Sharon read an email from the PLT Reform Office advising that the final phase of the Provincial Land Tax Reform (PLT) is underway. The correspondence included a web link to a paper which provides additional information about the PLT changes. Karen undertook to forward this email to all the board members.

8. New Business:

8.1 Budget and Levy 2017-2018 – By-law

The draft budget, levy and levy apportionments discussed at the October 24th meeting was reviewed. The Chair advised that the vote on the levy was open to all inhabitants in attendance.

Resolution No. 2017-47:

Moved by Rox-Anne Moore, seconded by Sherida Bowey,

THAT By-law No. 2017-10 being a by-law to adopt the annual estimates of all amounts required for the purposes of the Board for operating expenditures for the 2017-2018 fiscal year and to set the tax levy be hereby passed and enacted this 28th day of November 2017.

CARRIED

8.2 Ministry of Finance to Collect Levy – By-law

Resolution No. 2017-48:

Moved by Debra Hitz, seconded by Sherida Bowey,

THAT By-law No. 2017-11 being a by-law to authorize the Ministry of Finance to bill and collect the tax levy be hereby passed and enacted this 28th day of November 2017.

CARRIED

8.3 Request for First Payment from MNDM – By-law

Resolution No. 2017-49:

Moved by Rob Kitson, seconded by Sherida Bowey,

THAT By-law No. 2017-13 being a by-law to approve the Annual Budget Estimates Report and First Request for Payment Form for submission to the Ministry of Northern Development and Mines be hereby passed and enacted this 28th day of November 2017.

CARRIED

8.4 Service Contracts – NCC, NEST, Moose Media – By-law

The service contracts for NCC, NEST and Moose Media were reviewed with the following amendments made:

NCC – Schedule A under Operating Expenses, Utilities, add “(excluding internet/wifi)” after telephone.

This above change means that NCC is able to put a password on its wifi connection so that only premium membership holders are able to use the wifi since tax money is not supporting that expense.

NEST – Schedule C, Section 3(e) is deleted.

This above change is required since NEST is unable to conduct interior firefighting and rescue operations under the rules of the Ontario Fire Marshall.

Moose Media – no changes. Karen advised that Jacomyn Gerbrandy is satisfied with the contract terms for webpage services. Karen did undertake to contact Jacomyn to inquire about statistics of people accessing the LSB webpage on Nolalu.ca.

Resolution No. 2017-50:

Moved by Debra Hitz, seconded by Rob Kitson,

THAT By-law No. 2017-12 being a by-law to enter into contracts for the provision of recreation services, fire protection services and webpage services for the 2017-2018 fiscal year be hereby passed and enacted this 28th day of November 2017.

CARRIED

8.5 Funding Agreement with MNDM – By-law

Resolution No. 2017-51:

Moved by Rox-Anne Moore, seconded by Sherida Bowey,

THAT By-law No. 2017-09 being a by-law to enter into a Funding Agreement with the Minister of Northern Development and Mines be hereby passed and enacted this 28th day of November 2017.

CARRIED

9. Adjournment of Meeting

There is no meeting in December. The next regular meeting is January 23, 2018 at 7:30 PM.

Resolution No. 2017-52:

Moved by Sherida Bowey, seconded by Debra Hitz,

THAT there being no further business and the time being 8:30 PM, the meeting be adjourned.

CARRIED

Chair _____ Secretary/Treasurer _____