

# Local Services Board of Nolalu

## By-Law No. 2017-05

Being a by-law to enter into contract for insurance against risks that may involve pecuniary loss or liability on the part of the Board for the 2017-2018 fiscal year.

WHEREAS section 7(5) of the *Northern Services Board Act*, R.S.O. 1990, CHAPTER L.28 provides that the Board shall by by-law contract for insurance against risks that may involve pecuniary loss or liability on the part of the Board and provide for the payment of premiums therefore.

NOW THEREFORE the Local Services Board of Nolalu enacts as follows:

1. THAT the Local Services Board of Nolalu enter into contract with Frank Cowan Company Limited, through the insurance broker Brokerlink, for the provision of insurance as per the 2017 General Insurance Program, as attached hereto as Schedule "A" and forming part of this by-law.
2. THAT the premium of \$1,620 for this contract shall be included in the 2017-2018 budget.
3. THAT this by-law shall become effective as of October 1, 2017.

Hereby passed and enacted this 22<sup>th</sup> day of August 2017.

Local Services Board of Nolalu

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Chairperson

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Secretary/Treasurer

# Local Services Board of Nolalu

## By-Law No. 2017-06

Being a by-law to appoint a Chair and a Secretary/Treasurer for the 2017-2018 term of the Board and to set the annual remuneration for the Secretary/Treasurer.

WHEREAS section 21 of the *Northern Services Board Act*, R.S.O. 1990, CHAPTER L.28 (*NSBA*) provides that the Board shall at its first meeting after the election meeting, elect one of its members as chair, who under section 9 (1) of the *NSBA*, is the head of the Board and shall preside at all meetings of the Board; and

WHEREAS section 14 (1) provides that Board shall appoint a secretary, who shall hold office at the pleasure of the Board; and

WHEREAS section 15 provides that the Board may pay to the secretary such honorarium as the Board by by-law determines.

NOW THEREFORE the Local Services Board of Nolalu enacts as follows:

1. THAT Sharon Low is hereby appointed as Chair for the 2017-2018 Board Term.
2. THAT Karen Caren is hereby appointed as Secretary/Treasurer for the 2017-2018 Board Term.
3. THAT the annual honorarium of the Secretary/Treasurer for the 2017-2018 Board Term shall be the amount established as "Secretarial Honorarium" that is approved in the by-law adopting the annual estimates of all amounts required for the purposes of the Board for operating expenditures for the 2017-2018 fiscal year.

Hereby passed and enacted this 24<sup>th</sup> day of October 2017.

Local Services Board of Nolalu

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Chair

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Secretary/Treasurer

# Local Services Board of Nolalu

## By-Law No. 2017-07

Being a By-law to appoint financial auditors for the year ended September 30, 2017.

WHEREAS section 29(1) of the *Northern Services Board Act*, R.S.O. 1990, CHAPTER L.28 provides that a Board shall engage a public accountant to audit its accounts and transactions and to make a report to it annually;

NOW THEREFORE the Local Services Board of Nolalu enacts as follows:

1. THAT BDO Canada LLP is appointed as the auditor of the accounts and transactions for the year ended September 30, 2017;
2. THAT the fee of \$3,052.80 for this service shall be included in the 2017-2018 budget.

Hereby passed and enacted this 24<sup>th</sup> day of October 2017.

Local Services Board of Nolalu

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Chair

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Secretary/Treasurer

# Local Services Board of Nolalu

## By-Law No. 2017-08

Being a By-law to authorize signing authority on behalf of the Local Services Board of Nolalu.

WHEREAS Section 12 (2) of the *Northern Services Board Act*, R.S.O. 1990, CHAPTER L.28 provides that the Board shall by by-law authorize the secretary and one or more members of the Board to be signing officers on behalf of the Board;

NOW THEREFORE the Local Services Board of Nolalu enacts as follows:

1. THAT the Secretary/Treasurer and the Chair shall be signing officers on behalf of the Board for the purposes of, including but not limited to, by-laws, contracts, agreements, correspondence and audits.
2. THAT Sharon Low, Debra Hitz and Sherida Bowey shall continue to be signing authorities for the bank accounts held at the Rapport Credit Union Limited, Kakabeka Falls Branch; and

FURTHER THAT any two of these signatures shall be affixed to each cheque or journal voucher drawn upon the bank accounts.

4. THAT this by-law shall become effective as of October 1, 2017.
5. THAT all by-laws or parts of by-laws conflicting with this by-law are hereby repealed.

Hereby passed and enacted this 24<sup>th</sup> day of October 2017.

Local Services Board of Nolalu

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Chair

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Secretary/Treasurer

# **Local Services Board of Nolalu**

## **By-Law No. 2017-09**

Being a by-law to enter into a Funding Agreement with the Minister of Northern Development and Mines.

The Local Services Board of Nolalu enacts as follows:

1. THAT the Board enter into agreement with Her Majesty the Queen in Right of Ontario as represented by the Minister of Northern Development and Mines for the purpose of receiving financial assistance towards the costs of providing services.
2. THAT the Agreement attached hereto as Schedule 'A' form part of this by-law.
3. THAT the Chair and the Secretary/Treasurer are authorized to execute the Agreement on behalf of the Board.
4. THAT this by-law shall be effective as of October 1, 2017.

Hereby passed and enacted this 28th day of November 2017.

Local Services Board of Nolalu

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Chairperson

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Secretary/Treasurer

# Local Services Board of Nolulu

## By-Law No. 2017-10

Being a by-law to adopt the annual estimates of all amounts required for the purposes of the Board for operating expenditures for the 2017-2018 fiscal year and to set the tax levy.

The Local Services Board of Nolulu enacts as follows:

1. THAT the budget estimates attached hereto as schedule 'A' and forming part of this by-law are adopted for the 2017-2018 fiscal year.
2. THAT a flat rate of \$150 per eligible property shall be levied to meet the Board's expenditures for the 2017-2018 fiscal year, for an estimated total revenue of \$97,500.

Hereby passed and enacted this 28<sup>th</sup> day of November 2017.

Local Services Board of Nolulu

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Chairperson

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Secretary/Treasurer

Schedule 'A' to By-law No. 2017-10

Local Services Board of Nolalu  
BUDGET 2017-2018

**EXPENSES**

LSB ADMINISTRATION

Insurance	\$1,620
Office Supplies/Postage	\$200
Secretarial Honourarium	\$8,899
Audit	\$3,053
Bank Charges/Legal fees	\$60
Other	\$808
Transfer to Reserve	\$10

SUB-TOTAL ADMINISTRATION \$14,650

CONTRACTED SERVICES

Fire Protection	\$55,807
Recreation	\$29,952

SUB-TOTAL CONTRACTED SERVICES \$85,759

**TOTAL EXPENSES** \$100,409

**REVENUE**

Tax Levy	\$97,5000
Provincial Revenue	\$2,909
Transfer from Reserve	\$0

**TOTAL REVENUE** \$100,409

\$150 per property

Levy Apportionment	
%	\$
14.59%	\$21.89
55.58%	\$83.37
29.83%	\$44.74
100.00%	\$150.00

# Local Services Board of Nolalu

## By-Law No. 2017-11

Being a by-law to authorize the Ministry of Finance to bill and collect the tax levy.

The Local Services Board of Nolalu enacts as follows:

1. THAT Methodology 1 in OPTA – a flat fee per property - is the method of calculation to be used for the 2017-2018 fiscal year tax levy.
2. THAT each eligible property shall be charged \$150 to be dispersed as follows for each type of service:
  - \$83.37 Fire Protection Services;
  - \$44.74 Recreation Services; and
  - \$21.89 Administration.
2. THAT the Local Services Board of Nolalu hereby authorizes the Minister of Finance to bill and collect the levy as a part of the 2018 Provincial Land Tax Billing on behalf of the Local Services Board of Nolalu.

Hereby enacted and passed this 28<sup>th</sup> day of November 2017.

Local Services Board of Nolalu

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Chairperson

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Secretary/Treasurer



# **Local Services Board of Nolalu**

## **By-Law No. 2017-12**

Being a by-law to enter into contracts for the provision of recreation services, fire protection services and webpage services for the 2017-2018 fiscal year.

The Local Services Board of Nolalu enacts as follows:

1. THAT the Board enter into contract with the Nolalu Community Centre for the provision of recreation services.
2. THAT the Board enter into contract with the Nolalu Emergency Services Team for the provision of fire protection services.
3. THAT the Board enter into contract with Moose Media Graphics and Web Design for the provision of a webpage on the website [www.Nolalu.ca/lb](http://www.Nolalu.ca/lb).
4. THAT the contracts attached hereto as Schedules 'A', 'B' and 'C' form part of this by-law.
5. THAT the Chair and the Secretary/Treasurer are authorized to execute the contracts on behalf of the Board.
6. THAT this by-law shall be effective as of October 1, 2017.

Hereby passed and enacted this 28<sup>th</sup> day of November 2017.

Local Services Board of Nolalu

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Chairperson

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Secretary/Treasurer

# **Local Services Board of Nolalu**

## **By-Law No. 2017-13**

Being a by-law to approve the Annual Budget Estimates Report and First Request for Payment Form for submission to the Ministry of Northern Development and Mines.

WHEREAS in order to receive the first payment of the Annual Operating Grant from the Ministry of Northern Development and Mines, the Board shall approve and submit to the Ministry an Annual Budget Estimates Report and a First Request for Payment Form;

NOW THEREFORE the Local Services Board of Nolalu enacts as follows:

1. THAT the Board approves the 2017-2018 Annual Budget Estimates Report attached hereto as Schedule "A" and forming part of this by-law.
2. THAT the Board approves the First Request for Payment Form attached hereto as Schedule "B" and forming part of this by-law.
3. THAT the Secretary is authorized to execute the documents on behalf of the Board.

Hereby passed and enacted this 28<sup>th</sup> day of November 2017.

Local Services Board of Nolalu

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Chairperson

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Secretary/Treasurer

# Local Services Board of Nolalu

## By-Law No. 2018-01

Being a by-law to approve the audited financial statements as of September 30, 2017.

WHEREAS section 29(1) of the *Northern Services Board Act*, R.S.O. 1990, CHAPTER L.28 provides that a Board shall engage a public accountant to audit its accounts and transactions and to make a report to it annually; and

WHEREAS BDO Canada LLP was appointed by By-law No. 2017-07 at the regular meeting held on October 24, 2017 as the Board's auditors for the 2016-2017 fiscal year;

NOW THEREFORE the Local Services Board of Nolalu enacts as follows:

1. THAT the Board hereby approves the Financial Statements as of September 30, 2017 as audited by BDO Canada LLP attached hereto as Schedule "A" and forming part of this by-law.
2. THAT the Chair and the Secretary/Treasurer are authorized to sign the statements on behalf of the Board.

Hereby passed and enacted this 23<sup>rd</sup> day of January 2018.

Local Services Board of Nolalu

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Chairperson

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Secretary/Treasurer

# **Local Services Board of Nolalu**

## **By-Law No. 2018-02**

Being a by-law to approve the Interim Budget Report and Request for Second Payment from the Ministry of Northern Development and Mines.

WHEREAS in order to receive the second payment of the Annual Operating Grant from the Ministry of Northern Development and Mines, the Board shall approve and submit to the Ministry an Interim Budget Report and a Request for Second Payment;

NOW THEREFORE the Local Services Board of Nolalu enacts as follows:

1. THAT the Board approves the 2018 Interim Budget Report and Request for Second Payment attached hereto as Schedule "A" and forming part of this by-law.
2. THAT the Secretary is authorized to execute the documents on behalf of the Board.

Hereby passed and enacted this 22<sup>nd</sup> day of May 2018.

Local Services Board of Nolalu

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Chairperson

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Secretary/Treasurer